

# January-March, 2012 Workshop Schedule

All Classes are 4-hours unless otherwise specified.

## by Class

### Conducting a Job Hazard Analysis (JHA)

Central Point	2/2/12	1 p.m.
Milwaukie	2/7/12	1 p.m.
Pendleton	1/18/12	1 p.m.

### Conducting an Accident Investigation

Bend	3/15/12	8 a.m.
Eugene	1/18/12	8 a.m.

### Confined Space Safety

Wilsonville	1/12/12	8 a.m.
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### Fall Protection

Klamath Falls	3/1/12	8 a.m.
Pendleton	3/21/12	1 p.m.

### Hazard Communication Program

Roseburg	2/8/12	1 p.m.
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### Hearing Conservation Program

Wilsonville	1/12/12	1 p.m.
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### Identifying and Controlling Hazards

Bend	2/22/12	1 p.m.
Pendleton	3/21/12	8 a.m.
Roseburg	2/8/12	8 a.m.

### Introduction to Ergonomics

Bend	2/22/12	8 a.m.
Salem	1/5/12	1 p.m.

### Introduction to Safety Meetings and Committees

Bend	1/5/12	8 a.m.
Salem	2/15/12	8 a.m.

### Portable Ladder Safety (2 hours)

Klamath Falls	3/1/12	1 p.m.
Salem	2/15/12	1 p.m.

### Root Cause Analysis

Bend	3/15/12	1 p.m.
Eugene	1/18/12	1 p.m.

### Safety and Health Management — The Basics

Central Point	2/2/12	8 a.m.
Wilsonville	3/14/12	8 a.m.

### Safety and the Supervisor

Pendleton	1/18/12	8 a.m.
Wilsonville	3/14/12	1 p.m.

### Safety Leadership

Central Point	1/19/12	1 p.m.
Wilsonville	2/23/12	1 p.m.

### Safety Training and Your Multicultural Workforce

Central Point	1/19/12	8 a.m.
Wilsonville	2/23/12	8 a.m.

### What to Expect from an OR-OSHA Inspection

Bend	1/5/12	1 p.m.
Milwaukie	2/7/12	8 a.m.
Salem	1/5/12	8 a.m.

# January-March, 2012 Workshop Schedule

All Classes are 4-hours unless otherwise specified.

## by Location

### **Bend – Oregon OSHA – Bend Field Office**

1/5/12	8 a.m.	Introduction to Safety Meetings and Committees
1/5/12	1 p.m.	What to Expect from an OR-OSHA Inspection
2/22/12	8 a.m.	Introduction to Ergonomics
2/22/12	1 p.m.	Identifying and Controlling Hazards
3/15/12	8 a.m.	Conducting an Accident Investigation
3/15/12	1 p.m.	Root Cause Analysis

### **Central Point (Medford) – OSP Southwest Region HQ**

1/19/12	8 a.m.	Safety Training and Your Multicultural Workforce
1/19/12	1 p.m.	Safety Leadership
2/2/12	8 a.m.	Safety and Health Management - The Basics
2/2/12	1 p.m.	Conducting a Job Hazard Analysis (JHA)

### **Eugene – Oregon OSHA – Eugene Field Office**

1/18/12	8 a.m.	Conducting an Accident Investigation
1/18/12	1 p.m.	Root Cause Analysis

### **Klamath Falls – Klamath Community College**

3/1/12	8 a.m.	Fall Protection
3/1/12	1 p.m.	Portable Ladder Safety

### **Milwaukie (Portland) – Clackamas Community College OIT**

2/7/12	8 a.m.	What to Expect from an OR-OSHA Inspection
2/7/12	1 p.m.	Conducting a Job Hazard Analysis (JHA)

### **Pendleton – Blue Mountain Community College**

1/18/12	8 a.m.	Safety and the Supervisor
1/18/12	1 p.m.	Conducting a Job Hazard Analysis (JHA)
3/21/12	8 a.m.	Identifying and Controlling Hazards
3/21/12	1 p.m.	Fall Protection

### **Roseburg – Umpqua Community College**

2/8/12	8 a.m.	Identifying and Controlling Hazards
2/8/12	1 p.m.	Hazard Communication Program

### **Salem – Department Of Forestry**

1/5/12	8 a.m.	What to Expect from an OR-OSHA Inspection
1/5/12	1 p.m.	Introduction to Ergonomics
2/15/12	8 a.m.	Introduction to Safety Meetings and Committees
2/15/12	1 p.m.	Portable Ladder Safety

### **Wilsonville (Portland) – Clackamas Community College**

1/12/12	8 a.m.	Confined Space Safety
1/12/12	1 p.m.	Hearing Conservation Program
2/23/12	8 a.m.	Safety Training and Your Multicultural Workforce
2/23/12	1 p.m.	Safety Leadership
3/14/12	8 a.m.	Safety and Health Management — The Basics
3/14/12	1 p.m.	Safety and the Supervisor

# Directions to Workshop Locations

**BEND • Oregon OSHA Field Office • 1230 NE 3rd ST #A-101 • (541) 388-6066**

At the intersection light of Hwy 20 (Sisters/Santiam) and Robal Rd, take the right off ramp to Hwy 97 South (3rd St). Merge to the inside lane and stay on Third St. Watch for the Red Oaks square sign and Bank of America on your left. Turn left on Lafayette just past the bank. Park on the street and look for Suite A-101. Additional parking is available across the street. Look for the Oregon OSHA workshop sign.

**CENTRAL POINT • OSP Southwest Region HQ • 4500 Rogue Valley Hwy • (541) 776-6114**

From I-5 take Exit 35 and go south onto Highway 99. Go approximately 1.5 miles. The OSP facility is on the left. (If you see the high school on your left, you went too far!) Public parking is in the front of the building and in the lot next door at the Labor Temple. Do not use the "employees only" parking area behind the gate or the "30 minute parking" spaces in the front lot.

**EUGENE • Oregon OSHA Field Office • 1140 Willagillespie Suite 42 • (541) 686-7562**

From I-5 take Exit 195B west. Follow for 2.5 miles and take Delta Hwy exit. Go left at stop sign to Delta Hwy South, follow for about one mile to Valley River Center exit. Left on Valley River Dr and cross over Delta Hwy bridge. At signal, turn left on Willagillespie Rd. Go .1 mile to Delta Triad Building on left. Visitors MUST park in the lower lot. From the lower level, go up the stairs and turn to the right. Additional parking is available across the street in the adjacent church parking lot. Look for the Oregon OSHA workshop sign.

**KLAMATH FALLS • Klamath Community College • 7390 S 6th St • (541) 880-2240**

From Hwy 97 North follow into Klamath Falls. Proceed to Hwy 39, Reno/Merrill. At the intersection of south 6th St, turn left and proceed to #7390. From Hwy 97 South follow to the Hwy 140 exit. At the stop sign, turn right. Follow the bypass until it intersects with Hwy 39. Turn left on south 6th St and proceed to #7390.

**MILWAUKIE • Clackamas Community College OIT • 7726 SE Harmony Rd • (503) 594-0640**

From I-205 South, take Exit 14 (Sunnyside Rd) and turn right (west). Sunnyside Rd becomes Harmony Rd at 82nd Ave. From I-205 North, take Exit 13 (82nd Ave) and turn left at the first light (Harmony Rd). CCC is ½ block west of 82nd Ave. Turn left (south) into the lot. The OIT building is the single story building.

**PENDLETON • Blue Mountain Community College • 2411 NW Carden • (541) 276-6233**

From I-84 take Exit 207. You will be on Westgate. Continue on highway until you pass Eastern Oregon Correctional Institution on the right. You will see a sign for Blue Mountain Community College. Turn left, go approximately 1 block. BMCC entrance is on the left. Go up the hill. At the top of hill, turn left for parking area and main campus entrance. A map of the campus is located in the "gazebo" entrance.

**ROSEBURG • Umpqua Community College • 1140 College Rd • (541) 677-3259**

From I-5 take Exit 129. From the south, turn left at the stop light and then right on College Rd. From the north, turn left at the stop sign and left at the next stop sign and then right on College Rd. UCC is about one mile down.

**SALEM • Dept of Forestry • 2600 State St SE • (503) 945-7200**

From I-5 take Santiam Hwy (Exit 253). Go west on Mission St. for approximately 1 mile. Turn right on 25th St. (just opposite Airport/K-Mart). Follow 25th St. to State St. and turn right. Take second driveway (east entrance) into Dept of Forestry (opposite State Prison) and use the short foot bridge to reach the Administrative Building.

**WILSONVILLE • Clackamas Community College • 29353 SW Town Center Loop E • (503) 594-0950**

From I-5, take Exit 283 and go east on SW Wilsonville Rd. Take the third left on to SW Town Center Loop E. The Wilsonville Training Center is the second building on the left.

# Class Descriptions

## Conducting a Job Hazard Analysis (JHA)

**You will learn how to:** determine which jobs need a JHA; write an effective safe job procedure; and use the JHA to improve safety programs. Conducting JHAs is required for all companies intending to achieve Safety and Health Achievement Recognition Program (SHARP) certification.

## Conducting an Accident Investigation

**You will learn about:** why investigations are important; and the process for conducting an accident investigation. This how-to class builds on the basic introduction in class *Introduction to Safety Meetings and Committees*.

## Confined Space Safety

**You will learn about:** the definition of a confined space and a permit-required confined space; hazards; alternative procedures to control atmospheric hazards; the written program and entry permit system.

## Fall Protection

Falls are consistently one of the top ten injuries in Oregon and cost employers millions of dollars each year. The goal of the class is to increase your personal knowledge about how to prevent falls. This class will discuss the Oregon OSHA rules for fall protection use in the construction industry and will provide you specific tools to build a pro-active safety program.

## Hazard Communication Program

**You will learn how to:** write a hazard communication program; complete a chemicals list; conduct employee training; and analyze container labels and Material Safety Data Sheets (MSDS). This how-to workshop guides you through developing and implementing an effective hazard communication program. Provides credits toward recertification of Oregon certified pesticide applicator licenses.

## Hearing Conservation Program

**You will learn about:** the elements of an effective hearing conservation program; what actions can be taken to prevent hearing loss; and signs that noise could be harming hearing.

## Identifying and Controlling Hazards

**You will learn about:** the types of workplace hazards; hazard correction; developing an inspection checklist for the walk-around inspection; and writing an effective safety inspection report. This class builds on the introduction in class *Introduction to Safety Meetings and Committees*.

## Introduction to Ergonomics

**You will learn about:** identifying risk factors in the workplace; methods for reducing or eliminating risk factors; the components of an effective ergonomics program.

## Introduction to Safety Meetings and Committees

**This introductory class discusses:** the role and purpose for the safety meeting and/or committee; employer and employee responsibilities; and safety committee training requirements.

## Portable Ladder Safety (2 hours)

**You will learn about:** the various types of portable ladders and safety related work practices for their use; why falls from ladders occur and preventative measures to consider. We will discuss employer responsibility including training requirements and supervision.

## Root Cause Analysis

**You will learn about:** several root cause analysis tools and their application in the accident investigation process. A walk-through of an example root cause analysis will be presented.

## Safety and Health Management - The Basics

**You will learn about:** the elements of an effective safety and health management program; best practices; and overcoming obstacles.

## Safety and the Supervisor

**You will learn about:** costs and benefits of taking corrective action; the five general safety supervision responsibilities outlined in OSHA rules. Through class discussion and group exercises, you learn about leadership that supports safe behaviors and conditions.

## Safety Leadership

**You will learn about:** the concept of leadership; leadership styles; applying effective recognition and discipline; and developing trust and credibility. Emphasis is on applying leadership to reduce or eliminate safety hazards.

## Safety Training and Your Multicultural Workforce

**You will learn how to:** develop a safety culture with a multilingual and multicultural workforce and to overcome language and cultural barrier to form an effective training team to achieve safe work-practices.

## What to Expect from an OR-OSHA Inspection

**You will learn about:** Oregon OSHA services; employee/employer and compliance officer rights and responsibilities; how and why inspections are conducted. Helps take the mystery out of the Oregon OSHA compliance inspection process.



# Printable Registration Form

Duplicate this form as needed • Use one form per person • Complete all information

(Please print or type)

Name: \_\_\_\_\_  
First Last

Company: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Fax: ( \_\_\_\_\_ ) \_\_\_\_\_

E-mail address: \_\_\_\_\_

What does your business do? \_\_\_\_\_

Yes, my business or organization is affiliated with Tribal Government.

**Statewide**, my business or organization has:

*less than 20* employees     *21-50* employees     *more than 50* employees

Send me more information about **free on-site consultations** (a confidential service from Oregon OSHA)

Class Title	Date	Location
Example: Fall Protection	3/14/12	Salem
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please submit your registration only once, either online, by mail, or fax.  
 Directions to the workshops will be sent with your confirmation.

Online registration	Mail or fax registration	Questions or cancellations
<a href="http://www.orosha.org">www.orosha.org</a> click on "Education"	<b>Mail:</b> Oregon OSHA Public Education P.O. Box 14480 Salem, OR 97309-0405  <b>Fax:</b> 503-947-7462	<b>Call:</b> Salem office 503-947-7443 or toll-free in Oregon 888-292-5247, option 2

*...providing knowledge and tools to encourage self-sufficiency in workplace safety and health*